

Processing Non-OSL ILL Materials for OSL Libraries

- ❖ It is recommended that each Ocean State Libraries (OSL) library create a bibliographic record dedicated to ILL materials if it does not already have one.
 - Please contact Cataloging at OSL (cataloging@oslri.net) if you need to create a bib record.
 - A 21-day loan with no holds and no renewals is recommended.
- ❖ It is recommended item records be created for materials received from non-OSL lending libraries and attached to the library's ILL bib record.

ILL Record -- PCL

Other title: ILL Requests--PCL | ILL Record -- Providence Community Library | Providence Community Library ILL Record | PCL ILL Record
 ORAC view: Suppressed in ORAC
 MARC preview: Show
 Item type:
 Holds:
 Date created: 2019-03-01

Holdings (29) Item groups Descriptions (1) Acquisition details Images (0)

▼ Activate filters | ✓ Select all | ✕ Clear all

Showing 1 to 20 of 20 entries Search:

Item type	Current library	Home library	Item group	Call number	Status	Last seen	Date accessioned	Date last borrowed	Barcode
Non-OSL ILL - 21 Day	Knight Memorial	Knight Memorial		THE THIRTIES--ILL	In transit from Knight Memorial to Rochambeau since 12/13/2023 There is an item level hold on this item (priority = 0).	12/11/2023	12/13/2023		
Non-OSL ILL - 21 Day	Knight Memorial	Knight Memorial		LOVE LETTERS OF GREAT MEN--ILL	In transit from Knight Memorial to Rochambeau since 12/13/2023 There is an item level hold on this item (priority = 0).	12/13/2023	12/13/2023		
Non-OSL ILL - 21 Day	Knight Memorial	Knight Memorial		MEDICAL PARASITOLOGY--ILL	In transit from Knight Memorial to Washington Park since 12/13/2023 There is an item level hold on this item (priority = 0).	12/13/2023	12/13/2023		

- ❖ The Item Type Non-OSL – 21 Day is recommended to be used for ILL item records.
- ❖ To aid with tracking items, we recommend that:
 - The item's title is entered into the call number field.
 - Any associated ILL number is entered into non-public note field.
 - Any content other than a single book can be entered in the Materials specified field.



Barcode 3135700 [REDACTED]

Item information

Home library:	Knight Memorial
Item type:	Non-OSL ILL - 21 Day
Collection:	10101 Adult Book Fiction
Item callnumber:	THE THIRTIES--ILL
Replacement price:	50.00
Materials specified:	SEND TO CLP ILL DEPT/TECH SERVICES WHEN RETURNED!!

Statuses

Current library:	Knight Memorial
Checkout status:	
Current renewals:	
Lost status:	<input type="text" value="Choose"/> <input type="button" value="Set status"/>
Damaged status:	<input type="text" value="Choose"/> <input type="button" value="Set status"/>
Withdrawn status:	<input type="text" value="Choose"/> <input type="button" value="Set status"/>

Priority

Exclude from local holds priority:	<input type="text" value="No"/> <input type="button" value="Update"/>
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History

Accession date:	12/13/2023
Total checkouts:	0 (View item's checkout history)
Last seen:	12/13/2023
Last borrowed:	
Public note:	<input type="text"/> <input type="button" value="Update"/>
Non-public note:	LORI ILL REQUEST #1601--RIC <input type="button" value="Update"/>

- ❖ After an ILL item has been returned, libraries may repurpose item records and barcodes as needed, or they may create a new item record for each new ILL item.

Lending ILL Materials to non-OSL Libraries

- ❖ Review the LORI ILL account for new requests and retrieve the item.
- ❖ Check out OSL items to the non-OSL library patron in Koha. (The account uses the LORI delivery code). Since these cards are used for ILL purposes only, most are assigned a temporary/incomplete barcode.



ATH Providence Athenaeum ([REDACTED])

Contact information Edit

251 Benefit St
Providence, RI 02903

Primary phone: [REDACTED]

Secondary phone: [REDACTED]

Primary email: [REDACTED]

Show checkouts to guarantor: No

Show charges to guarantor: No

Guardian:
Non-OSL Lori Library

Additional attributes and identifiers Edit

Application Stored: ---

Residence Code: Providence

Migrated circulation data

Migrated Checkout Total:	2054
Migrated Renewal Total:	120

Library use

Card number: [REDACTED]

Borrower number: [REDACTED]

Category: Non-OSL LORI (NOSLLORI)

Registration date: 03/24/2006

Expiration date: 01/01/2025

Library: Cranston Central

Privacy pref: Default

Sierra P #: [REDACTED]

Sort field 2: PHONE

Username: [REDACTED]

PIN: *****

Circulation note: [REDACTED]

Alternate address:

The default loan period for items checked out on these cards is 6 weeks to allow for processing, transit, and checkout times.

❖ Borrowing libraries are responsible for lost books.

Refer to [ILL Procedures](#) for more information.

If you have questions about best ILL practices, or would like to schedule one-on-one training, please contact members or mentors from the [LORI Resource Sharing Working Group](#).