

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
September 21, 2015
at the Department of Administration,
Conference Room C - Second Floor,
One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Annette Feldman, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Monica Nazareth-Dzialo, Doug Norris, Rose Ellen Reynolds, Thomas Viall

Members absent: Melody Drnach, Kenneth Findlay, Phyllis Lynch, Alison Davis Maxell, Joan Ress Reeves, Robert Sloan

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Interim Director, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Reporting: Karen Andrews

Materials Distributed: Updated documents for LBRI Binders

I. WELCOME

The Chair called the meeting to order at 4:20 p.m.

II. APPROVAL OF THE MINUTES from the June 15, 2015, meeting

The meeting minutes were unanimously approved with no changes.

Moved by: Rose Ellen Reynolds

Seconded by: Cristina Amedeo

III. REPORT OF THE CHAIR

A. LBRI New Member Orientation

Prior to the LBRI meeting, Ms. Mellor facilitated new board member orientation. LBRI binders were distributed to new members. Members to the board are appointed by the Governor.

B. Joan Ress Reeves

The RI State Legislature has passed two bills that designate Ms. Reeves as Board Member Emeritus. The bills are RI Senate bill S0986 and RI House bill H6308. Ms. Reeves has served on the Library Board for many years and represented various sectors of the library community. Board members are limited to two three-year terms; Ms. Reeves' designation as Board Member Emeritus acknowledges her years of service and enables her to continue to make valuable contributions to the Board.

C. Introductions

LBRI members and OLIS staff introduced themselves, noting their positions, responsibilities, and library groups represented. Ms. Eileen Dyer, guest attendee, also introduced herself.

D. University of Rhode Island (URI) Graduate School of Library and Information Studies (GSLIS)

Mr. Viall and Ms. Mellor had the opportunity to talk with URI Provost Don DeHayes at the National Endowment for the Humanities 50th Anniversary Celebration at Salve Regina University in August. The Provost indicated that URI is interested in preserving the GSLIS Program as an accredited program at the University. URI is the only public university in New England that offers a master's degree in library and information science.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. LORI Standards

The new LORI Regulations and Standards have been filed with the Rhode Island Secretary of State and are in force as of September 20, 2015. The standards have been posted on the OLIS website.

B. Secretary of State's Records Retention Schedule (LG 13), Public Library Records

The State Archives & Public Records Administration, Local Government Records Program has updated the RI State Records Retention Schedule to reflect current library practices and technologies. Donna DiMichele convened a group, including librarians and the Local Government Records Coordinator for the RI State Archives, to review the sections of the schedule as it pertains to libraries. The Local Government Records Coordinator revised the schedule and it will be issued in the next few months by the RI State Archives.

C. One Catalog

The One Catalog project bridges the catalogs of Ocean State Libraries (OSL), public libraries, and that of the academic library consortium (HELIN). By December 31, 2015, three members of HELIN will leave the consortium: URI, Bryant University, and Brown University. The three libraries have indicated they will remain members of the Library of Rhode Island (LORI) network and continue to share materials with other libraries and their patrons. However, the departure of these three libraries from HELIN will make it more cumbersome for RI library patrons to access materials from these academic institutions because library staff will have to mediate the interlibrary loans.

D. RELAIS Software

The contract for RELAIS, which enabled libraries to request interlibrary loans from libraries outside of their consortium, has been discontinued. RELAIS was difficult to use and One Catalog allows patrons of HELIN and OSL libraries to borrow directly within the two consortia. OLIS is providing an online form for libraries outside of these two

consortia to request materials as a stopgap measure to fill the role of RELAIS. OLIS will continue to investigate a solution that facilitates interlibrary loan among libraries that are not members of the OSL or HELIN library consortia.

E. OLIS-LORI Library Delivery

The new library delivery service vendor, Optima, is performing very well. Problems with delivery and staff time spent managing delivery incidents have diminished substantially.

F. OLIS Staffing

Due to the departure of the OLIS State Data Coordinator in January 2015, there was no staff member available to facilitate the Annual Report process that began in July. Ms. Mellor has assumed the role of State Data Coordinator and is managing the Annual Report process for public and institutional libraries with the assistance of Ms. Andrews. Ms. Mellor has received permission to fill the position and the position is included in the FY16 State Budget.

G. Highlights

i. Children's Summer Reading Program

The summer reading program was tremendously successful and culminated in the grand finale at McCoy Stadium on August 18. All-Star Readers from 42 public libraries participated in the event.

ii. AskRI

AskRI, the Statewide Reference Resource Center funded by state aid, has entered its second year at Providence Public Library. The program is proceeding well and AskRI is actively promoted at conferences and in various online venues including *The Patch*.

iii. Northstar Digital Literacy Program

OLIS is working with Broadband RI to issue licenses to public libraries to serve as proctoring sites where individuals can earn digital literacy certificates as a credential for employment. Northstar is also being used at 34 adult education programs around the state, following its successful trial at Providence Public Library through a LORI grant. Mr. Garcia advised that Cranston Public Library is requiring staff to complete 4 modules of the digital literacy program in order to assist patrons with digital literacy.

H. Continuing Education Programming

i. Americans with Disabilities Act (ADA)

ADA is celebrating its 25th anniversary. OLIS is offering a program titled "After 25 years with ADA, how does your library measure up?", featuring speakers from the Governor's Commission on Disabilities and the MS Dream Center.

ii. Library Freedom Project

The Library Freedom Project is underwritten by the Knight Foundation and is about privacy in libraries. Speakers for the event will include representatives from the Massachusetts chapter of the American Civil Liberties Union (ACLU) and will address legal issues about privacy in libraries and library responsibilities to protect patron privacy. The program is October 29th at Barrington Public Library.

iii. Library Boards of Trustees

OLIS will be working with the Rhode Island Library Association (RILA) and the Coalition of Library Advocates (COLA) to hold a program the second week of November addressing the need for privacy in libraries and policies that libraries should hold to protect patron privacy.

I. Lean Government

Governor Raimondo has implemented a Lean Government program to assist state agencies in streamlining and improving agency processes. Staff will be trained in the Lean process to identify ways to make government more efficient and effective.

V. COMMITTEE REPORTS

A. Legislation

Mr. Viall reported that no new legislation that relates to libraries has been promulgated in the RI Legislature since the June 2015 LBRI meeting.

Ms. Mellor advised that the Identity Theft Protection Act will be relevant to libraries because of the collection and retention of patrons' personal information. It is the obligation of any entity collecting personal information to ensure the security of the collected data. Organizations must be prepared to provide evidence that security measures are in place to safeguard the data.

B. Review of LBRI By-Laws and Vision Statement

Mr. Viall advised that the proposed drafts of the LBRI By-Laws and Vision Statement will be available for the October 2015 LBRI Meeting. The LBRI is the only approval body required to ratify the proposed changes to the documents.

VI. REPORTS OF THE BOARD

A. Dr. Hopper

There are proposed changes to New England Association of Schools and Colleges (NEASC) accreditation standards. The revisions to the standards eliminate the separate standard for libraries and propose to merge information literacy standards into other standards. The proposal will reduce the standards from 11 to 4 and incorporate them into a broader scope of standards. The library standards would be incorporated into the standards for Information Technology. HELIN will offer a statement regarding the proposed changes and will hold three town meetings to discuss the proposed revisions.

B. Ms. Amedeo

- i. A new round of enrollment in Healthsource begins on November 1, 2015, and 75 percent of the enrollment information sessions will be held at libraries.
- ii. Medicare Part D enrollment is ongoing and if any libraries would like to participate in supporting individuals with enrollment they should contact Ms. Amedeo's staff at United Way, and they will assist in setting up programs at the library.
- iii. United Way is a participant in summer learning outreach for non-English speaking people. United Way distributes books for all ages.

C. Ms. Humphrey

Archie R. Cole Middle School Library will host a celebration to launch its 'Creation Location' at the library on September 24. The community is welcome to attend this event. The program relates to STEM education.

D. Ms. Reynolds

COLA is partnering with OLIS and RILA for a library trustee program.

E. Ms. Nazareth-Dzialo

- i. Career Pathways has new management personnel. It is important that the program identify libraries as a resource; the role of the library should be a key component of the program.
- ii. E-zone materials should be made accessible on Victor Reader Streams. This format should be an option on Overdrive for the sight-impaired.

F. Mr. Garcia

Central Library in Cranston is hosting an event on Tuesday, September 22 for National Voter Registration Day from 2-6 pm. The summer program 'The Water Walk' received local and regional notice.

VII. UNFINISHED BUSINESS

A. Construction Reimbursement: Caps and Priorities

There are no updates on this item. With the success of the revision of the LORI Standards, Ms. Mellor proposes that the construction reimbursement regulations be reviewed instead of just Appendix F of the regulations.

B. Library Study

Mr. Viall recommends pursuing a proposal to complete a study to investigate the relationship between three library activities including library resource sharing, interlibrary cooperation and library consortia. The study should include a review of costs associated with these activities. Ms. Mellor recommends establishing the framework for the study prior to seeking a proposal.

VIII. NEW BUSINESS

There was no new business discussed at this session of the LBRI.

IX. PUBLIC COMMENT and ANNOUNCEMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The Board approved the proposed LBRI meeting schedule for the 2015-2016 LBRI Session, which will be published on the OLIS website.

The next LBRI meeting is scheduled for October 26, 2015 from 4:15 to 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI.

XI. ADJOURNMENT

The meeting was adjourned at 5:53 p.m.

Moved by: Ed Garcia

Seconded by: Rosita Hopper

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on

October 26, 2015

at the Department of Administration,

Conference Room B - Second Floor,

One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Annette Feldman, Louise Herrington-Bright, Rosita Hopper, Doug Norris, Joan Ress Reeves, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members absent: Kenneth Findlay, Edward Garcia, Phyllis Humphrey, Phyllis Lynch, Alison Davis Maxell, Monica Nazareth-Dzialo

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: None

Reporting: Karen Andrews

Materials Distributed: LBRI Manual Updates; Commission on Institutions of Higher Education, New England Association of Schools and Colleges (NEASC) Letter; American Library Association (ALA) Library and Other Information Resources Standard Seven; ALA National Policy Agenda for Libraries; Valley Breeze Cumberland Lincoln Edition article, *Cumberland library is seeking historical information* (October 15-21, 2015 Edition)

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the September 21, 2015, meeting

The meeting minutes were unanimously approved with no changes.

Moved by: Dr. Hopper

Seconded by: Ms. Reynolds

III. REPORT OF THE CHAIR

A. LBRI Member Introductions

LBRI members introduced themselves to new members who were not present at the September 21, 2015, LBRI meeting. Members reported their length of time on the Board and the types of libraries or library user communities that they represented.

B. Joan Ress Reeves

Mr. Viall welcomed Ms. Reeves at her first meeting as Board Member Emeritus. Ms. Reeves was appointed as Board Member Emeritus by Governor Gina Raimondo and is the first Member Emeritus on the Board.

C. Providence Public Library 140th Anniversary

The Chair attended the 140th Anniversary of the Providence Public Library (PPL) on October 18 at PPL and toured the library with Jack Martin, the Executive Director. PPL is also celebrating their reopening on Sundays with hours from 1-5 p.m.

D. LBRI Future Meetings

Mr. Viall recommended that future LBRI meetings be held at different libraries so that members may have the opportunity to view the various libraries in the state. If possible, the Chair recommends that members tour the libraries after the meetings.

E. Cornerstones of Democracy, November 12, 2015

Cornerstones of Democracy: Libraries, Intellectual Freedom and Privacy, co-sponsored by OLIS, the Coalition of Library Advocates (COLA), and the RI Library Association (RILA), will be held on Thursday, November 12, 2015, from 5:30-8:30 p.m. at Cumberland Public Library. The presenter will be Nancy C. Kranich, Ph.D., President of the American Library Association (ALA) from 2000-2001. Board members were encouraged to attend.

F. All Access Event, Cranston Public Library, November 16, 2015

The All Access Meeting at Cranston Public Library will be held on November 16, 2015, from 3-6 p.m. The Chair suggested that the LBRI meeting scheduled for November 16 be moved from the DOA to Cranston Public Library with a rescheduled time of 4:30-6 p.m. so that members can attend some of the All Access sessions at the event. The members agreed.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. 2017 State Budget

The state's Budget Office and agency directors are working on the fiscal year (FY) 2017 budget (July 1, 2016 – June 30, 2017) at this time. Preliminary discussions indicate OLIS will be level-funded at the 2016 service level in FY17, including full funding for the interlibrary loan delivery service; Ms. Mellor will update the board as the budget is developed.

B. State Lean Government Initiative

Lean government seeks ways to make services as efficient as possible by reviewing processes, eliminating inefficiencies and adding value whenever possible. Ms. Mellor has attended Lean training and will work with staff to seek ways to streamline processes at OLIS.

C. OLIS Staffing

There are currently 13 full-time positions at OLIS; 12 of those positions are funded in the FY16 budget and 11 are filled. The position of State Data Coordinator is currently vacant and Ms. Mellor had received preliminary approval to fill this position. The position has been upgraded to a higher grade, with position duties expanded to include coordination of other statewide library projects, such as the public library construction reimbursement program.

D. FY15 Annual Reports

Ms. Mellor has been filling the role of the State Data Coordinator. All the Annual Reports have been received; state grant-in-aid applications are in the process of being reviewed and approved for aid disbursement.

E. One Catalog Project

The catalogs of Ocean State Libraries (OSL), the public library consortium, and HELIN, the academic library consortium, were linked in Spring 2015, enabling patrons of OSL and HELIN libraries to borrow directly from libraries outside their consortia. Three academic libraries currently in the HELIN consortium will leave HELIN in December 2015: Brown University, Bryant University and the University of Rhode Island. Materials from the three institutions will no longer be accessible through the linked One Catalog. To enable these libraries and other libraries that are not in the OSL or HELIN consortia to borrow materials from the OSL-HELIN One Catalog, OLIS is issuing borrowing cards to libraries. OLIS will mediate loans from OSL and HELIN for libraries that are not part of the One Catalog project; patrons of libraries that are not part of the project will have to work with a librarian at their institution to acquire materials from other libraries.

F. Fall 2015 Conferences

i. Council of State Library Agencies in the Northeast (COSLINE)

Ms. Mellor and Ms. DiMichele attended the COSLINE annual meeting in Mystic, CT on October 5-6. Thirteen states participate in this organization.

ii. Chief Officers of State Library Agencies (COSLA)

The COSLA annual membership meeting was held October 18-21 at Cape May, New Jersey. The event was attended by 46 of the 50 chiefs of state library agencies. The event provides Chiefs with opportunities to learn about national initiatives, common issues and regional projects to facilitate cooperation of library agencies and organizations on a national level.

a. National Library Legislative Day (NLLD)

NLLD is sponsored by the American Library Association and will take place on May 2-3, 2016, in Washington D.C. Library representatives and supporters convene in Washington to meet with their Congressional delegations and discuss matters of national importance to libraries. Ms. Mellor encourages new LBRI members to attend the event.

b. Institute of Museum and Library Services (IMLS), New Director

Dr. Kathryn (Kit) Matthew is the new director of the IMLS and represents the museum community. (The President appoints a new director to the IMLS every four years, alternating between the museum and library communities.) Dr. Matthew addressed the 2015 COSLA membership meeting and updated the state agency chiefs about activities and objectives of IMLS.

IMLS provides funding to OLIS through the Library Services and Technology Act (LSTA). OLIS receives about half of its funding through IMLS.

c. National Policy Agenda

ALA has put forth a national policy agenda that seeks to set a national agenda for libraries. The initiative focuses on the essential nature and value of libraries, targeting specific areas such as education and learning, employment and entrepreneurship, health and wellness, veterans and the military, and heritage and history. The goal is to craft messages around these five areas, determine how libraries can build capacity in these areas, and how these efforts can advance the public interest.

Ms. Mellor recommends that, using the national policy agenda as a framework, OLIS and the Board should conduct an environmental scan in Rhode Island to better understand the needs of the public and the role of libraries. The scan will inform the development of a new strategic plan for OLIS.

The Colorado State Library held a Research Institute for Public Libraries last summer. This ongoing project provides powerful tools for librarians to use data to tell the story of libraries. The power of connecting data with individual stories to make the case for libraries as an essential service was a recurring theme at the COSLA meeting.

iii. New England Library Association (NELA)

The NELA annual conference was held in Manchester, NH on October 25-27. Ms. Mellor attended the event on October 25 and, along with other New England State Library chiefs, spoke at the 'State of the States'.

V. COMMITTEE REPORTS

A. Legislation

Ms. Reynolds reported that there will not be a fall session of the RI State Legislature. Pre-filing for new bills will begin in November for the 2016 session.

Mr. Viall recommended the use of the Sunlight Foundation's 'Scout' website (<https://scout.sunlightfoundation.com/>) to investigate or track legislative bills.

Ms. Mellor reported that, in response to the Dept. of Administration's request for legislative proposals, OLIS proposed to update RIGL 29-6-3, Grant-in-Aid eligibility requirements, to include the requirement that libraries receiving 25% or more of their funding from public sources must comply with the Open Meetings Act and the Access to Public Records Act. Under the existing statutes, libraries receiving 25% or more of their funding from public sources must comply with the Open Meetings Act, but not the Access to Public Records Act.

B. Review of Library Board By-Laws and Vision Statement

A draft of the Board By-Laws and Vision Statement will be provided to the Board in November for review. Mr. Viall proposes that the Board vote on the draft at the December

LBRI meeting so that the approved LBRI By-Laws and Vision Statement may become effective in January 2016.

VI. REPORTS OF THE BOARD

A. Ms. Herrington-Bright

Ms. Herrington-Bright reported that Cumberland Public Library is seeking information about the three small libraries that were combined to create the current Cumberland Public Library. The three libraries were the Sherman-LeClerc Library, Arnold Mills Community Library, and Valley Falls Public Library. Information about these three libraries may be sent to the Cumberland Public Library Director, Celeste Dyer. Ms. Dyer may be reached at 401-333-2552 ext. 5, or at administration@cumberlandlibrary.org.

B. Mr. Sloan

Mr. Sloan reported that renovations to East Greenwich Free Library are complete. The ribbon cutting ceremony will be held on October 20, 2015, at 8:30 a.m.

C. Ms. Amedeo

Ms. Amedeo reported that stories about the Affordable Care Act (ACA) benefiting patrons could be shared with RI representatives during National Library Legislative Day (NLLD) on May 2-3, 2016.

VII. UNFINISHED BUSINESS

A. Construction Reimbursement: Caps and Priorities

Ms. Mellor proposed that the full Construction Reimbursement Standards be reviewed for revision. LBRI members are requested to advise Mr. Viall or Ms. Mellor if they wish to join the review committee. Input will be sought from libraries that have had recent construction projects or that will be embarking on constructions projects in the near future. Members were encouraged to suggest individuals for inclusion on the committee.

B. New England Association of Schools and Colleges (NEASC) Letter

The draft letter to NEASC regarding proposed standards revisions was unanimously approved and will be sent to NEASC.

Moved by: Ms. Reynolds

Seconded by: Mr. Bucci

VIII. NEW BUSINESS

A. Library resource sharing, interlibrary cooperation and library consortia

Ms. Mellor recommended that, using ALA's National Policy Agenda as a framework, that OLIS and the Board conduct an environmental scan of the information needs of Rhode Island residents and the role of libraries. Generating data about the needs for and role of library service in the state will assist OLIS in developing a strategic plan to guide resource

sharing among libraries, and to identify priority service areas for OLIS. A framework for this study will be developed by OLIS, with input from the Board.

IX. PUBLIC COMMENT and ANNOUNCEMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for November 16, 2015 from 4:30 to 6:00 p.m. at the Cranston Public Library, 140 Sockanosett Cross Road, Cranston, RI 02920.

(Meeting Venue Change Notification: Please note that the meeting venue has changed since the October 26 meeting. The LBRI meeting for November 16, 2015 will be held from 4:30-6:00 p.m. at the RI Department of Labor & Training (DLT), 1511 Pontiac Avenue – Building 73, Room 73-1, Cranston, RI.)

XI. ADJOURNMENT

The meeting was adjourned at 5:42 p.m.

Moved by: Mr. Norris

Seconded by: Dr. Hopper

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
November 16, 2015
at the Department of Labor and Training,
Building 73, Room 73-1,
1511 Pontiac Avenue, Cranston, RI 02920

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Annette Feldman, Kenneth Findlay, Ed Garcia, Phyllis Humphrey, Monica Nazareth-Dzialo, Doug Norris, Joan Ress Reeves, Robert Sloan, Thomas Viall

Members Absent: Louise Herrington-Bright, Rosita Hopper, Phyllis Lynch, Alison Davis-Maxell, Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: None

Materials Distributed: American Library Association National Policy Agenda for Libraries; Library Board of Rhode Island Bylaws Final Draft 2015

I. WELCOME

The Chair called the meeting to order at 4:35 p.m.

II. APPROVAL OF THE MINUTES from the October 26, 2015, meeting

The meeting minutes were approved without changes.

Moved by: Ms. Humphrey

Seconded by: Ms. Drnach

III. REPORT OF THE CHAIR

A. Department of Labor and Training

Mr. Viall extended his thanks to the Department of Labor and Training for the use of room 73-1, for today's meeting.

B. Cornerstones of Democracy, November 12, 2015

The Chair attended the *Cornerstones of Democracy: Libraries, Intellectual Freedom and Privacy* program, co-sponsored by OLIS, the Coalition of Library Advocates (COLA), and the RI Library Association (RILA), held on Thursday, November 12, 2015, from 5:30-8:30 p.m. at Cumberland Public Library. The presenter was Nancy C. Kranich, Ph.D., President of the American Library Association (ALA) from 2000-2001. The program included a deliberative dialogue about patron privacy issues and confidentiality in libraries and a presentation by Dr. Kranich. Thirty-one people attended the event.

C. Cranston Public Library Adult Lifelong Learning (ALL)-Access Celebration Event

Today, November 11, 2015, from 3-6 p.m., Cranston Public Library (CPL) celebrated the conclusion of the two-year grant awarded to CPL and Providence Public Library (PPL) by the Institute of Museum and Library Services (IMLS) to provide opportunities for adult education in the area of digital literacy. Through this grant, PPL initiated a Learning Lounge for adults for peer-assisted computer literacy training. CPL created a C-Lab for adult learning on a one-to-one basis to assist adults with digital literacy.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. OLIS Activities

i. Staffing

The State Data Coordinator position has been posted. Karen Mellor has been fulfilling the duties of the State Data Coordinator while this position has been vacant.

ii. Lean Government Initiative

OLIS has delivered potential metrics for the agency's core business processes to the Department of Administration's Government Efficiency Team. OLIS' three core business processes include support for library services for all Rhode Island residents, facilitating access to and sharing of resources in all types of libraries, and provision of library services to disabled individuals. The DOA Government Efficiency Team will select metrics from those proposed by OLIS for inclusion in the state's Government Transparency Portal.

iii. Library Services and Technology Act (LSTA) State Program Report

Ms. DiMichele and Ms. Mellor are working on the annual LSTA State Program report. The report process has been substantially revised, including a new software tool for data submission; additional time has been granted by the Institute of Museum and Library Services (IMLS) for report completion because of the late release of the reporting software. The report is officially due on January 29, 2016; however, the goal is to complete the report by December 31, 2015.

B. Statewide Reference Resource Center (SRRC)

The state is currently working on the FY17 budget. Ms. Mellor reported that the OLIS budget may be affected in the area of funding for the SRRC databases. Ms. Mellor will report more on this item to the LBRI as it is available.

C. Optima Delivery Visit

Ms. Mellor visited the Optima interlibrary loan delivery sort center on November 9 to review the facility where the sorting is done of library materials for the statewide delivery system. Optima moved into their permanent sort facility located on Houghton Street in Providence. OLIS is working with Optima to schedule open houses in the spring of 2016 to allow library staff and LBRI members an opportunity to view the delivery service operation.

D. OLIS and Department of Labor and Training (DLT) Collaboration

OLIS has been working with the Department of Labor and Training to provide training for librarians for using the EmployRI website to assist patrons with employment services. DLT, in partnership with OLIS and various public libraries, also holds employee training events at libraries to support workforce development services.

V. COMMITTEE REPORTS

A. Legislation

Mr. Viall reported that there is no new library legislation at this time.

B. Library Construction Reimbursement Regulations Review

Mr. Bucci, Ms. Reynolds, and Ms. Feldman have offered to participate on the committee to review the construction reimbursement regulations. Ms. Mellor will convene the committee in January 2016 to review how other states manage library construction programs, complete a scan of the current RI construction regulations, and offer recommendations for revision to the regulations. LBRI members are requested to advise Ms. Mellor if they would like to be on the committee.

VI. BOARD MEMBER REPORTS

A. Ms. Amedeo

Libraries have greatly assisted Healthsource RI open enrollment events by providing enrollment service assistance during specific open enrollment periods.

B. Ms. Nazareth-Dzialo

The RI Department of Transportation (DOT) will provide an engineer to review the accessibility of sidewalks on state roads. Individuals concerned about safety and other conditions related to accessibility and safety of sidewalks and intersections near libraries may contact the DOT and an engineer will be dispatched to evaluate reported situations. The DOT is installing audio signals at intersections to assist citizens with vision impairment.

VII. UNFINISHED BUSINESS

A. LBRI Bylaws Revision

The Chair requested a motion to accept the revised LBRI Bylaws.

Moved by: Mr. Findlay

Seconded by: Mr. Bucci

Mr. Bucci requested clarification about Article 3 with respect to a quorum as it pertains to business that must be moved off the agenda. Mr. Viall advised that no official movements can be made by the board without a quorum.

Ms. Reeves requested clarification about Article 4, Section 1 'Actions', as it pertains to indemnification against 'attorney' and 'fees' and the comma that separates these two items. "Each person ...shall be indemnified against expenses (*including attorneys, fees*), ...".

Mr. Viall recommended that an inquiry would be made into whether these are two separate items for which indemnification is necessary or if the comma is a typographical error that originated in the original version of the LBRI Bylaws documentation. Legal consultation should be initiated to make a determination in this matter. Mr. Viall proposed that the motion to approve the LBRI Bylaws be amended based on the outcome of the inquiry.

Ms. Nazareth-Dzialo request clarification about what constitutes a quorum. Ms. Mellor advised that a quorum is six members.

Ms. Drnach requested clarification about Article 3, Section 7, as it pertains to members of the public speaking at LBRI meetings. Mr. Viall advised that members of the public who want to speak at the LBRI meetings must contact the Chief of Library Services, Ms. Mellor, twenty-four (24) hours prior to the LBRI meeting for inclusion on the LBRI meeting agenda. Members of the public may also approach the LBRI Chairperson, Mr. Viall, for permission to address the board and request inclusion on the LBRI meeting agenda. This section of the LBRI Bylaws pertains to members of the public who wish to address the LBRI about a specific agenda item.

Mr. Findlay advised that the public comment section of the LBRI agenda as it pertains to the Open Meetings Law and LBRI action on items discussed during the public comments period are separate items. Mr. Viall agreed that the two items are separate items and reported that the LBRI will provide venues for both as required by RI General Law and the LBRI Bylaws.

The Chair requested an amended motion to accept the revised LBRI Bylaws.

Moved by: Mr. Findlay

Seconded by: Mr. Bucci

The LBRI Bylaws were unanimously approved with grammatical changes as identified.

B. Library Services Strategic Plan: Environmental Scan

Ms. Mellor presented the American Library Association's (ALA) National Policy Agenda to the LBRI for discussion. ALA's goal in establishing a national policy agenda is to provide a common resource that will help shift public perception from the view that libraries are "nice to have" to an understanding that libraries are essential to the community. The ALA National Policy Agenda seeks to align library services with national priorities. Ms. Mellor welcomed input on how OLIS can utilize and adapt this framework to develop a new, comprehensive strategic plan for OLIS. This will be the basis for the new federal Library Services & Technology Act (LSTA) Plan that must be submitted in 2017. Ms. Mellor asked for the assistance of the LBRI in gathering input from the constituencies they represent to develop an overview of the current library environment and priorities for service. OLIS will work with the LBRI to develop a process for gathering this input.

VIII. NEW BUSINESS

There was no new business discussed.

IX. PUBLIC COMMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for December 21, 2015, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:53 p.m.

Moved by: Ms. Drnach

Seconded by: Mr. Findlay

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
December 21, 2015
at the Department of Administration,
2nd Floor, Conference Room B,
One Capitol Hill, Providence, RI 02908

Members Attending: John Bucci, Melody Drnach, Annette Feldman, Ed Garcia, Louise Herrington-Bright, Joan Ress Reeves, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members Absent: Cristina Amedeo, Kenneth Findlay, Rosita Hopper, Phyllis Humphrey, Phyllis Lynch, Alison Davis-Maxell, Monica Nazareth-Dzialo, Doug Norris

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Interim Director, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Materials Distributed:

- RI National Public Radio website article dated 02 December 2015 titled *Providence City Archivist Campbell Fired*, <http://ripr.org/post/providence-city-archivist-campbell-fired>
- *Computers in Libraries* magazine article from December 2015 edition titled *All Access: Adult Education and Digital Literacy for Workforce Development in Public Libraries*
- OLIS Strategic Plan 2016: Overview dated 21 December 2015

I. WELCOME

The Chair called the meeting to order at 4:18 p.m.

II. APPROVAL OF THE MINUTES from the November 16, 2015, meeting

The meeting minutes were approved with minor changes.

Moved by: Ms. Reynolds

Seconded by: Ms. Drnach

III. REPORT OF THE CHAIR

- A. Ms. Alison Davis-Maxell has submitted a letter of resignation from the LBRI to Mr. Viall. Ms. Maxell has taken a position with the Maine State Library and, as a non-resident of Rhode Island, she may no longer serve on the board. Mr. Viall extended his thanks to Ms. Maxell for her service on the board and will draft a thank you letter to Ms. Maxell on behalf of the board.
- B. Due to budgetary concerns, the Redwood Library and Athenaeum has begun charging a \$10.00 fee for admittance to the library. The library will be free to the public the first Sunday of each month. The Redwood Library and Athenaeum is a member of the

Library of Rhode Island (LORI) network and receives interlibrary loan delivery (ILL) service through OLIS.

- C. Ms. Dorothy Frechette of Rhode Island Library Information for Kids (RILINK) sent a letter to Mr. Viall and Ms. Mellor expressing concern over recent adjustments made to the ILL delivery service as it relates to LORI libraries; specifically school libraries. Each year, OLIS completes a delivery count of items delivered to ILL libraries and, because of the results of the delivery count, some former delivery-on-demand (DOD) libraries, primarily school libraries, have been placed on a one-delivery-per-week schedule rather than the prior option to have up to two DOD deliveries per week. The cost of delivery has increased due to the new contract that began with a new vendor in May 2015.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Ongoing

- i. State Data Coordinator position

During the week of 12/12/15, OLIS interviewed a number of candidates for the state data coordinator position. OLIS anticipates conducting second interviews in the next few weeks and hiring an applicant for the position in January 2016.

- ii. Library Services and Technology Act (LSTA) State Program Report

Ms. DiMichele and Ms. Mellor are completing the LSTA State data report that is due to the Institute of Museum and Library Services (IMLS) on January 29, 2016.

- iii. FY2017 Grant-in-Aid

OLIS is preparing the 2017 schedule for Grant-in-Aid for public libraries for submission to the state Budget Office. Per request, OLIS will prepare the GIA schedule based on level-funding of total grant-in-aid and one based on 25% of the local appropriations and expenditures on public libraries. The Budget Office asks for both sets of numbers each year.

B. State Data Coordinator's Annual Conference

The State Data Coordinator's annual conference was held in Louisville, Kentucky, from December 8-10. Ms. Mellor attended the conference as the representative for Rhode Island. Once a state data coordinator is hired, the annual report process will be reviewed, revised and updated to both streamline the process and increase the relevancy of data collected.

C. FirstSearch Database

FirstSearch is an OCLC utility provided to libraries by OLIS to enable them to search the holdings of libraries in the US and around the world. OCLC will decommission the FirstSearch interface, replacing it with the WorldCat Discovery interface. OLIS needs a tool to authenticate users for WorldCat Discovery. Mr. Viall has been instrumental in assisting OLIS with establishing a user authentication tool for WorldCat Discovery.

V. COMMITTEE REPORTS

A. Legislation

Ms. Reynolds reported that January 6, 2016, is the beginning of the RI state legislative session.

B. Library Construction Reimbursement Regulations Review

A meeting for the LBRI committee for the revision of the regulations will be scheduled for January 2016.

VI. BOARD MEMBER REPORTS

A. Mr. Garcia

Mr. Garcia submitted an article from the December 2015 edition of *Computers in Libraries* about the ALL Access grant undertaken by Cranston Public Library and Providence Public Library.

The Genealogical Society sent a letter to Mr. Garcia to express concerns that the Providence Archives would be outsourced for external management due to the dismissal of Archivist Paul Campbell. Ms. DiMichele reported that the Providence Archives are still open and managed by the City of Providence; however, news reports suggest a consultant may be hired as a new archivist for the Providence Archives, rather than a city employee.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

Ms. Mellor discussed the development of a new OLIS strategic plan in which OLIS would like the LBRI to help develop in 2016. Ms. Mellor recommended a variety of tools to gather data to form the plan. Tools for consideration include surveys, focus groups, hiring an external facilitator to assist in the data gathering process, requesting library and patron input, and publishing a final report on the findings of the data gathered. The investigative and data gathering processes are expected to take six months with an additional six months devoted to development of the plan. Member suggestions included trustee involvement in information discovery, input from non-library users, and the use of focus groups rather than surveys.

VIII. NEW BUSINESS

A. Providence League of Women Voters' Study: Revisiting State Assistance to RI Libraries

The Providence League of Women Voters has released its draft study of the current Rhode Island grant-in-aid formula for libraries. The study provided possible options for realigning the formula to meet the needs of urban libraries. Ms. Mellor attended a meeting hosted by the Providence League of Women Voters to discuss the study; at the meeting, Ms. Mellor was told by the League that it would not be pursuing legislative action on the study at this time.

IX. PUBLIC COMMENT

None.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for January 11, 2016, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

Mr. Viall reported that the LBRI should review the LBRI By-laws and that the board is required at the next meeting to vote on new officers for the board.

XI. ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

Moved by: Ms. Herrington-Bright

Seconded by: Mr. Garcia

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
January 11, 2016
at the Department of Administration,
2nd Floor, Conference Room B,
One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Annette Feldman, Kenneth Findlay, Rosita Hopper, Louise Herrington-Bright, Phyllis Humphrey, Monica Nazareth-Dzialo, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members Absent: Ed Garcia, Phyllis Lynch, Alison Davis-Maxell, Doug Norris, Joan Ress Reeves

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Dorothy Frechette, Executive Director, Rhode Island Library Information Network for Kids (RILINK); Walter Dzialo

Materials Distributed:

- LBRI Member List of Appointments & Reappointments, dated January 11, 2016
- Interlibrary Loan (ILL) Delivery Survey Summary, dated January 11, 2016
- Article, *ALL Access Accelerates Libraries' Role in Adult Ed and Jobs Preparation*, (<http://www.rhodeislandlibraryreport.org/news-blog/all-access-accelerates-libraries-role-in-adult-ed-jobs-preparation>), dated January 7, 2016 from Rhode Island Library Report

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the December 21, 2015, meeting

The meeting minutes were approved without changes.

Moved by: Ms. Reynolds

Seconded by: Mr. Bucci

III. REPORT OF THE CHAIR

A. Adult Lifelong Learning (ALL)-Access Article

Mr. Viall reported that an article about the ALL Access project, an IMLS grant-funded project of the Cranston Public Library and Providence Public Library over the past two years, is posted on the Rhode Island Library Report website. The Chair advised that stories from the article would be beneficial to include in discussions with legislators during the upcoming National Library Legislative Day (NLLD) in Washington, DC, in May 2016.

B. Redwood Library and Athenaeum

Mr. Viall reported that changes have been made to the Redwood Library and Athenaeum's policy to charge for admittance to the library. Ms. Mellor reported that RI library card holders will now be allowed free access to the Redwood Library. Redwood had recently begun charging an admittance fee to the library.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Library Services and Technology Act (LSTA) State Program Report

Ms. DiMichele and Ms. Mellor continue their work to complete the LSTA State data report that is due to the Institute of Museum and Library Services (IMLS) on January 29, 2016. The report structure is markedly different than in prior years, and, as a result, has been a more time-consuming process this year.

B. Grant-in-Aid (GIA) Distribution

GIA funding to public libraries is based on appropriation and expenditure data as reported by libraries through the Annual Report. If grant-in-aid to libraries in fiscal year 2017 is level-funded by the state, the amount of aid will be 21.2 % of the local appropriations and expenditures by municipalities on library services in 2015, and the amount expended by libraries from their private endowments.

C. Interlibrary Loan Delivery Service (ILL)

i. Delivery-on-Demand (DOD)

As of January 02, 2016, the ILL delivery schedule was revised based on the biannual delivery count conducted by OLIS, ILL statistics gathered through the Library of Rhode Island (LORI) membership certification, and historic data on DOD. Changes to the schedule affected public libraries, academic libraries, special libraries and school libraries. Due to feedback received from school librarians and RILINK, OLIS is evaluating the impact of the delivery schedule on the schools, and is seeking ways to better track the number of items that move in the delivery system.

ii. OLIS Library Cards for LORI Members

To facilitate ILL transactions for LORI libraries that are not members of Ocean State Libraries (OSL) or HELIN, OLIS is considering issuing OLIS library cards to these LORI libraries. The goal is to allow requesting and supplying libraries to track materials that are shared with libraries outside the two consortia. This issue will be discussed at the next Ocean State Libraries (OSL) Steering Committee meeting scheduled for Thursday, January 21, 2016.

D. American Library Association (ALA) Midwinter Conference

The ALA Midwinter Conference took place in Boston, MA, on January 8-12. Ms. Mellor attended the event on Friday, January 8, and Sunday, January 10. Ms. DiMichele attended the event on Saturday, January 9.

Ms. DiMichele reported on her attendance at ALA, including attendance at a session titled 'Aspen Institute Dialogue on Public Libraries.' The session focused on the report *Rising to the Challenge: Re-Envisioning Public Libraries*, also referenced as 'The Aspen Report.' Based on the report and beta-testing of its recommendations in public libraries around the country, *Action Guide for Re-Envisioning Your Public Library* was released on January 9, 2016. The Action Guide is online at www.libraryvision.org

Ms. Mellor reported on a meeting of the Chief Officers of State Library Agencies (COSLA) held in conjunction with ALA Midwinter. She also participated in a meeting about a potential interstate library lending cooperative that would deliver library items between northeastern states. Massachusetts and Rhode Island currently utilize the same delivery service vendor. In attendance at the meeting were representatives from Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, and Rhode Island.

E. National Library Legislative Day (NLLD)

Registration for NLLD is open on the ALA website, which is scheduled for May 2-3, 2016 in Washington, D.C. Mr. Viall recommended the NLLD event to the board members and described the event. The Chair requested that LBRI members who wish to attend NLLD contact Ms. Andrews.

V. COMMITTEE REPORTS

A. Legislation

Ms. Reynolds reported that she has not discovered any new legislation regarding libraries. Mr. Viall recommended the use of <https://scout.sunlightfoundation.com/> as a resource to track legislation that impacts libraries.

B. Library Construction Reimbursement Regulations Review

A meeting of the Library Construction Reimbursement Regulations Review Committee is scheduled for 5 p.m. on January 14, 2016, at Cranston Public Library. Ms. Feldman, Mr. Bucci, Ms. Drnach, and Ms. Kay Bullard, newly-retired librarian from Providence Public Library, will participate as members of the review team, with Ms. Mellor.

VI. BOARD MEMBER REPORTS

A. Mr. Findlay

Mr. Findlay reported that the Exeter Public Library is providing passport service.

B. Mr. Viall

Mr. Viall reported that a former LBRI board member, Ms. Carol Terry, will be retiring from Rhode Island School of Design after many years of service.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

Ms. Mellor reported that OLIS will be investigating a consultant to assist OLIS in the process of completing an environmental scan for its new strategic plan.

VIII. NEW BUSINESS

A. ILL Delivery Service to School Libraries

Mr. Viall reported that Ms. Dorothy Frechette has written a letter of concern to Ms. Mellor and him about how the recent changes to the ILL delivery schedule affect school libraries.

Ms. Mellor reported on the reason for the changes that were made to the delivery schedule. Twice a year, LORI members submit a delivery count to OLIS for their libraries. Data from the biannual delivery count, along with ILL statistics gathered through the annual LORI membership certification and historic data on DOD, are used to adjust the delivery schedule for maximum efficiency and effectiveness.

Ms. Frechette spoke about the recent changes made to the state-funded, ILL delivery service and how these changes are viewed by the school libraries. The concern of school librarians is that student needs will not be met in a timely manner because items are taking too long to get to school libraries. Ms. Frechette also expressed concern that items are not being returned to school libraries in a timely manner, and that the current ILL schedule does not work for the school libraries.

School librarians have advised RILINK that the availability of state ILL delivery services are key to membership in the RILINK organization. RILINK management is concerned that RILINK membership will be affected by the ILL delivery schedule changes.

Due to these concerns, RILINK will investigate alternatives to using the OLIS delivery system, including using US Postal Services to deliver materials between school libraries. Ms. Frechette also advised that RILINK school librarians are averse to using their interschool delivery services to transfer books within a school system, or the development of interschool delivery hubs within a school system. School librarians are concerned that school libraries would have to assume responsibility for library items for a portion of the delivery transit process over which they have no control.

Ms. Mellor reported that biannual data reported by the schools for the delivery count process is not always consistent with requests for delivery from the schools. Ms. Frechette advised that schools have few resources, and the OLIS biannual delivery count process for data gathering is not a priority for school librarians to complete.

B. Election of LBRI Vice Chair

Mr. Viall called for nominations for the LBRI Vice-Chair position. The Vice-Chair is the alternate for the Chair when the Chair is absent. A motion was made to retain Ms. Reynolds as the Vice-Chair until further LBRI board nominations are made by the Governor and RI Legislature.

Moved by: Mr. Findlay

Seconded by: Dr. Hopper

The board unanimously approved the nomination of Ms. Reynolds to continue to serve as the LBRI Vice-Chair.

C. LBRI Member Term Expirations

Mr. Viall discussed the handout about LBRI term expirations. Appointments by the Governor and RI State Legislature are based on three-year terms. As such, appointees may begin their term in the middle of its time span. The result is that some members do not serve a full term after their initial appointment.

D. Appointments to Standing LBRI Committees

LBRI member appointments were made by the Chair to the following LBRI Committees:

- Appeals Committee: Ms. Dzialo, Mr. Findlay, and Ms. Herrington-Bright

The Appeals Committee is tasked with arbitrating appeals from libraries as they relate to decisions made by the Chief of Library Services in the areas of Public Library or Library of Rhode Island (LORI) Standards and Regulations, and state aid awards.

- Policy Review Committee: Ms. Drnach, Dr. Hopper, and Mr. Sloan

The Policy Review Committee is tasked with reviewing the policies of the LBRI on a consistent basis as established by a schedule.

- Legislative Committee: Mr. Garcia, Ms. Humphrey, and Ms. Reynolds

The Legislative Committee is tasked with monitoring legislation that affects libraries and reporting findings to the board.

Mr. Viall advised LBRI members who wish to continue serving on the board to contact him or Ms. Mellor. Board members serve on the board until they are replaced by an appointee by the Governor and RI Legislature.

IX. PUBLIC COMMENT

No public comment was made.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for February 08, 2016, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:57 p.m.

Moved by: Dr. Hopper

Seconded by: Mr. Findlay

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
February 22, 2016
at the Department of Administration,
2nd Floor, Conference Room C,
One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Annette Feldman, Edward Garcia, Rosita Hopper, Louise Herrington-Bright, Phyllis Humphrey, Monica Nazareth-Dzialo, Doug Norris, Rose Ellen Reynolds, Thomas Viall

Members Absent: Kenneth Findlay, Phyllis Lynch, Alison Davis-Maxell, Joan Ress Reeves, Robert Sloan

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Ms. Katherine Chansky, Executive Director of the Libraries of Foster; Ms. Eileen Dyer, Interim Director, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee; Dr. Walter Dzialo

Materials Distributed:

Select statistics from the Office of Library and Information Services State Program Report 2015, dated February 22, 2016

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the January 11, 2016 meeting

The meeting minutes were approved without changes.

Moved by: Ms. Reynolds

Seconded by: Mr. Garcia

III. REPORT OF THE CHAIR

A. Providence Journal article regarding Open Meetings Laws

The Chair reported on the February 3, 2016, article in the Providence Journal about a report by the American Civil Liberties Union (ACLU) that discussed a perceived lack of transparency in open meetings by state and municipal boards in Rhode Island. Mr. Viall would like to improve the LBRI agenda as necessary to accurately depict the items to be discussed at LBRI meetings. LBRI members are requested to submit agenda items to the Chair.

B. House Bill H7239

RI House Bill H7239 includes mandates to public boards about open meeting requirements, including posting video and audio recordings of all public meetings on the RI Secretary of State's website.

C. United Way 2-1-1 Steadfast Award

The Chair extended his congratulations to Ms. Mellor for her receipt of the Steadfast Support award from United Way 2-1-1 for her long-time support of the service. Ms. Mellor serves on the 2-1-1 Advisory Board and has done so since its inception in 2007; she has been instrumental in establishing libraries as an outreach venue for United Way 2-1-1. The award ceremony was part of 2-1-1 Day at the State House, on February 11, 2016.

Mr. Viall extended his appreciation to Ms. Amedeo for her work with United Way 2-1-1. Ms. Mellor acknowledged former OLIS manager, Beth Perry, for connecting Ms. Mellor and OLIS with United Way 2-1-1 through its origin as a service of Crossroads RI.

D. Coalition of Library Advocates (COLA) Annual Meeting

The COLA Annual Meeting will be held on April 12, 2016, at 5 p.m., in the Governor's State Room at the State House. Information about the event can be found on the COLA Website, www.colari.org. The keynote speaker for the event will be the Artistic Director of the Gamm Theatre, Mr. Tony Estrella. The title of Mr. Estrella's presentation is *A Serious House on Serious Earth It Is: Becoming Human Again at your Local Library*.

E. Money Smart Week RI

Money Smart Week RI is the week of April 23-30, 2016. Libraries will partner with community groups to offer programs that assist patrons with learning about financial matters.

F. National Library Legislative Day (NLLD)

National Library Legislative Day is May 2-3, 2016, in Washington, DC. Registration is now open for the event on the American Library Association website. LBRI members were invited to contact Mr. Viall for more information about the event and advise Ms. Andrews of their registration for the event.

G. Providence Journal Article

The Chair reported that the Providence Journal printed an article on February 2, 2016, on the Governor's proposed FY2017 state budget that stated the Office of Library and Information Services would be eliminated. This information was incorrect; OLIS is fully funded in the Governor's budget, though there is a reduction to the Statewide Reference Resource Center (SRRC). The Providence Journal printed a correction on February 3, 2016.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Rhode Island Library Day

Rhode Island Library Association (RILA) is sponsoring Library Day on April 16, 2016, as a part of National Library Week. The intent of Library Day is to showcase RI libraries' programs and services. Public libraries will also offer amnesty on that day for patrons to return overdue materials without incurring fines. Public, school and academic libraries are invited to participate in the event.

B. Library Services and Technology Act (LSTA) State Program Report

The OLIS state program report was completed and submitted to the Institute of Museum and Library Services (IMLS). Ms. Mellor presented information about the report and provided a handout to LBRI members.

C. Governor's Proposed Budget

i. Staffing

Ms. Mellor discussed the allocation of the Governor's Proposed FY2017 budget for OLIS personnel. The proposed FY17 budget includes funding for 13 full time employees (FTE) including Ms. Mellor's former position, Library Program Manager, which has been vacant since 2013.

ii. Grant-in-Aid (GIA) and Statewide Reference Resource Center (SRRC) Funding

The state aid to libraries program has been level funded in the proposed FY17 budget; as a result, public libraries will receive 21.2% of the amount appropriated and expended in 2015 by their municipalities on library services. Funding for the SRRC program has been reduced by \$311,326; the FY2016 allocation was \$1,012,378.

D. Institute of Museum and Library Services (IMLS) Grants-to-States funding

The IMLS budget, released on February 9, 2016, reduces the Grants to States program by \$941,000 in federal fiscal year 2017, and increases funding for the National Leadership Grant program. This reduction will reduce aid for each state and translates to a loss of \$8,500 in funding for Rhode Island. The Chief Officers of State Library Agencies (COSLA) are concerned that this shift in funding reflects a policy shift in the distribution of federal aid, eroding states' abilities to determine local priorities as funding shifts to nationally awarded grants.

E. Library eBook Access Project (LEAP)

OLIS will be awarding a grant to Ocean State Libraries (OSL) to participate in New York Public Library's (NYPL) LEAP project. With funding from an IMLS grant, NYPL has developed an application that enables libraries to make content available from multiple eBook vendors through one application. Currently, Ocean State Libraries only provides eBook content available through Overdrive. The ultimate goal of the project is to create a national cooperative of libraries that will work together on eBook purchases from multiple vendors while making that content available through a single application.

F. Rhode Island Library Information Network for Kids (RILINK)

OLIS staff members met with RILINK members, hosted by Ms. Humphrey of the Archie R. Cole Middle School, to determine how to better meet the delivery requirements of school libraries. After the meeting, the OLIS - LORI delivery schedule was modified to meet the needs of schools with high volume delivery.

G. Delivery Services Interstate Expansion

OLIS is investigating the expansion of delivery services between Massachusetts and Rhode Island as both states use the same delivery vendor. The Massachusetts Library System is

leading the project and has offered to cover the cost of an additional stop to facilitate interstate borrowing between RI and select Massachusetts networks.

V. COMMITTEE REPORTS

A. Legislation

i. Senate Bill 2397: Joint resolution to amend Article XII of the RI Constitution

An amendment to Article XII of the RI State Constitution has been proposed. Libraries are still a feature of Article XII, however, there is expanded language on education as it relates to adequate educational opportunities for all communities.

ii. Senate Bill 2029/House Bill H7292

Senate Bill S2029 will increase the state's share of grant-in-aid (GIA) support to public libraries in distressed communities by an amount equal to the amount paid by the distressed city or town for OSL annual assessment charges. H 7292 is the companion bill in the House.

iii. House Bill H7200

House Bill H7200 will make language and statutory clean-up changes to laws that pertain to OLIS, the Chief of Library Services' position, and the Library Board of RI.

B. Library Construction Regulations Review

The committee has met once and will hold another meeting in the next two weeks.

VI. BOARD MEMBER REPORTS

A. Ms. Nazareth-Dzialo

Talking Books Plus (TBP) has a survey that is due for completion by March 1, 2016. Ms. Nazareth-Dzialo reported on the shift in demographics of the users of the TBP program and the Victor Reader device that is a popular and effective tool for TBP patrons.

B. Dr. Hopper

Dr. Hopper inquired if the new LBRI standing committees require follow-up at LBRI meetings. Mr. Viall reported that new committees will be on the March 2016 meeting agenda.

The HELIN board of directors has voted to change vendors for their integrated library service, from Innovative Interfaces to OCLC. Once the agreement is signed, migration will begin immediately and is scheduled for completion by December 2016.

OLIS staff will provide an overview of the relationship of various library consortia at the next LBRI meeting.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

Ms. Mellor reported that OLIS has investigated the state process for hiring a consultant for the OLIS environment scan.

VIII. NEW BUSINESS

A. Statewide Reference Resource Center (SRRC) Databases and Services

i. Reductions to SRRC in state budget

The Governor's Proposed Budget for FY2017 recommends a reduction of \$311,000 to the SRRC budget, which will impact the purchase of statewide databases available via AskRI. Providence Public Library (PPL) currently serves as the SRRC. Ms. Mellor met with PPL staff to discuss the use of the current AskRI databases. AskRI will conduct a survey of libraries and work with the OSL Reference Working Group to evaluate the use and relevance of the databases currently available through AskRI. The Pawtucket Public Library has expressed concerns about the potential loss of Tutor.com as this resource is especially important to students in Pawtucket who lack access to other tutoring services.

The RI Department of Education (RIDE) has been approached to help support Tutor.com but funding support is not available. Tutor.com and EBSCO are the two biggest database expenditures for the SRRC and have some of the highest usage statistics of AskRI databases.

ii. SRRC Contract

Providence Public Library is currently in the second year of the SRRC contract. State law requires OLIS to issue a request for proposals (RFP) every two years to select a public library to serve as the SRRC. OLIS plans to issue a Request for Information to assess interest in the library community for serving as the SRRC which will then inform the RFP process. Mr. Garcia suggested that the reference portion of the grant be reevaluated with respect to saving essential databases for patrons.

IX. PUBLIC COMMENT

No public comment was made.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for March 21, 2016, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:53 p.m.

Moved by: Mr. Bucci

Seconded by: Dr. Hopper

LIBRARY BOARD OF RHODE ISLAND
The regular meeting of the Library Board of Rhode Island was held on
March 21, 2016
at the Department of Administration,
2nd Floor, Conference Room B,
One Capitol Hill, Providence, RI 02908

Members Attending: John Bucci, Annette Feldman, Edward Garcia, Doug Norris, Joan Ress Reeves, Robert Sloan, Thomas Viall

Members Absent: Cristina Amedeo, Melody Drnach, Kenneth Findlay, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Phyllis Lynch, Alison Davis-Maxell, Monica Nazareth-Dzialo, Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: None

Materials Distributed:

- Library Hotline, February 29, 2016, Volume 45, No. 8, pgs. 1-2, The Weekly Newsletter from *Library Journal and School Library Journal*
- Select statistics from the 2016 Talking Books Plus (TBP) Member Survey Summary, prepared for the Library Board of Rhode Island, dated March 21, 2016

I. WELCOME

The Chair called the meeting to order at 4:18 p.m.

II. APPROVAL OF THE MINUTES from the February 22, 2016 meeting

The meeting minutes were approved without changes.

Moved by: Mr. Garcia

Seconded by: Mr. Norris

III. REPORT OF THE CHAIR

A. Coalition of Library Advocates (COLA) Annual Meeting

The COLA Annual Meeting will be held on April 12, 2016, at 5 p.m., in the Governor's State Room at the State House. Information about the event is located on the COLA Website, www.colari.org. The keynote speaker for the event will be the Artistic Director of the Gamm Theatre, Mr. Tony Estrella. The title of Mr. Estrella's presentation is *A Serious House on Serious Earth It Is: Becoming Human Again at your Local Library*. The event coincides with National Library Week sponsored by the American Library Association (ALA).

B. National Library Legislative Day (NLLD)

NLLD is May 2-3, 2016, in Washington D.C. A delegation of library advocates including members of the Library Board of Rhode Island (LBRI), the Coalition of Library Advocates

(COLA), the Rhode Island Library Association (RILA), and School Librarians of Rhode Island (SLRI), will meet with RI congressional members to discuss issues of importance to libraries. The current participant list for the NLLD event includes Mr. Garcia, Ms. Mellor, Ms. Sarah Morenon of SLRI, Ms. Reeves, Ms. Reynolds, and Mr. Viall.

C. Rhode Island Library Association (RILA)

The RILA annual meeting will be held May 25-26 at the Crowne Plaza in Warwick, RI. Information about the event may be found on the RILA website, <http://rilibraries.org/>.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. OLIS State Data Coordinator

As of March 7, Ms. Lauren Plews is the new OLIS State Data Coordinator. Ms. Plews is preparing annual report data for submission to the Public Library Statistics Cooperative, and will present some key findings at the LBRI meeting on April 11.

B. Talking Books Plus (TBP) Member Survey

The triennial TBP member survey is completed and Ms. Mellor reviewed a handout summarizing survey responses. The TBP program is a service of the Library of Congress. The member survey is a requirement of state libraries that provide services for the blind and visually-impaired through the federal program. OLIS serves 1500 patrons through the TBP program and 100 patrons completed the survey.

C. Regional Delivery Pilot Project

RI academic libraries and the top 20 public libraries that lend out-of-state will participate in expanded delivery service between Rhode Island and libraries in southeastern Massachusetts. The expanded service will result in savings of mailing costs for the participating libraries. The pilot project is possible because Massachusetts and RI use the same delivery vendor, Optima Shipping Systems, Inc., and there is an existing route from RI to Wheaton College, supported by the HELIN library consortium. The Massachusetts Library System will pay for the additional delivery stop to effect this plan. The start date for interstate delivery is April 1, 2016.

D. Library of Rhode Island (LORI) Annual Certification

Ms. DiMichele reported on the LORI Annual Certification process that took place from January 15 – March 15. 183 libraries renewed their certifications and 3 libraries were added to LORI. This was the first year that libraries certified compliance with the new LORI Standards that went into effect on July 1, 2015. Overall, libraries have not had difficulty in complying with the new Standards.

E. Library Construction

In March, Ms. Mellor met with three library directors to discuss their potential applications for public library construction reimbursement: the Libraries of Foster are planning a potential new facility in Foster; Maury Loontjens Memorial Library in Narragansett is

exploring the possibility of retrofitting an existing commercial property to create a new library; and Providence Public Library is planning an extensive renovation to better utilize space in the building and meet the growing technological and space needs of patrons and programs. Other potential projects include Providence Community Library's plans to retrofit a building to create a new library in the Olneyville neighborhood, and the Barrington Public Library's plans for renovating a section of its building.

F. Rhode Island Library Day

The Rhode Island Library Association (RILA) is sponsoring Library Day on April 16 as a part of National Library Week. The intent of Library Day is to showcase RI libraries' programs and services. Public libraries will also offer amnesty on that day for patrons to return overdue materials without incurring fines.

Mr. Garcia noted that Rhode Island State Senator Hanna Gallo has crafted a resolution for the RI State Legislature to recognize RI Library Day. He also reported that Cranston Public Library will have free shredding at the Central Library and a free electronic waste (e-waste) dropoff at the William Hall Library. William Hall will also launch their annual Seed Library program on April 16.

G. American Library Association (ALA) Libraries Transform Campaign

During the January 2016 mid-winter ALA conference in Boston, ALA kicked-off their "Libraries Transform" public relations campaign. Ms. Mellor shared [ALA's Libraries Transform video](#) with the LBRI. The information will be shared and promoted at the next RI Library Directors meeting.

OLIS is working with the ILL delivery vendor to place magnetic signs on the sides of Optima delivery vans that include the OLIS brand and the "Libraries Transform" logo.

V. COMMITTEE REPORTS

A. Legislation

i. RI House Finance Committee Hearing, Dept. of Administration Budget

Mr. Garcia reported that the RI House Finance Committee will hold a public hearing on March 22 about the RI Department of Administration (DOA) FY17 budget. The DOA budget includes Grant-in-Aid (GIA) funding for public libraries. Mr. Garcia, Ms. Feldman, and Mr. Viall plan to testify about increasing GIA funding to 25% of local funding. To increase GIA funding to 25%, the state would need to add \$1.4M to the current DOA FY17 budget.

ii. H 7200 Hearing, Statutory Construction

Ms. Mellor will attend a hearing for H 7200, Statutory Construction on March 23. The bill makes a number of technical changes to Title 29 (Libraries) of the General Laws of Rhode Island. The changes update and correct language as it relates to OLIS and the Library Board of Rhode Island; the changes are technical and non-substantive.

B. Library Construction Regulations Review

The Library Construction Regulations Review Committee held their second meeting on March 10. The committee will revise and update the existing regulations. The group is also reviewing the application and appendices to the regulations and application to align and streamline the application process.

The committee's goal is to have the revised regulations ready for presentation to the LBRI at the May meeting in preparation for approval at the June meeting. Assuming approval, the public review process would take place in the summer with the goal of filing the regulations as law in September. Ms. DiMichele inquired whether there would be a small business impact from the revised regulations. Ms. Mellor reported that small business impact will be addressed.

C. Policy Review Committee

Mr. Sloan reported that the Policy Review Committee has not met because of member's time constraints. The committee will report on their efforts at the April meeting.

VI. BOARD MEMBER REPORTS

A. Mr. Norris

- i. Mr. Norris reported that Ms. Karisa Tashjian, of Providence Public Library and the Director of the RI Family Literacy Initiative (RIFLI), has been selected as a runner up for the national Commission of Adult Basic Education (COABE) [Outstanding Administrator of the Year award](#).
- ii. Mr. Norris reported on the national trend of increased interest in citizenship classes. These classes are taught almost exclusively in public libraries, and would be a good topic for discussion for NLLD day. Mr. Norris teaches classes at William Hall Library and Auburn Branch Library; the classes are at capacity and have waiting lists. Pawtucket Public Library is also offering classes and experiencing an increase in students.

B. Ms. Reeves

Ms. Reeves reported that the University of Rhode Island (URI) Graduate School of Library and Information Studies (GSLIS) has been granted an extension until 2017 for their accreditation review. GSLIS is currently working on its strategic plan in preparation for accreditation. The URI GSLIS is the only remaining public university in New England that offers a master's degree in library science.

C. Ms. Feldman

Ms. Feldman reported on a recent small libraries meeting and highlighted local programming partnerships that these libraries have formed in their communities. While fourteen public libraries qualify for the minimum Ocean State Libraries (OSL) annual fee and serve smaller populations, there are twenty-three libraries in the small libraries group. Small libraries are concerned that impact from their programming efforts are minimized because of their size.

D. Mr. Sloan

- i. Mr. Sloan inquired about the tardiness of the state's grant-in-aid (GIA) payments to public libraries in FY16 and the financial hardship this has caused for some libraries. Ms. Mellor stated that because of OLIS' lack of a state data coordinator during the FY16 annual report process, the review and processing of GIA applications took longer than usual. OLIS has hired a new state data coordinator and is addressing this issue. Timely processing of GIA applications has been established as a priority and a performance metric for OLIS. Within the next two years, the goal is to reduce processing time so that all GIA applications are processed by October 31.
- ii. Mr. Sloan inquired about the recent placement of a form on the OLIS website for libraries to report [Alleged Non-Compliance with LORI Standards](#) by another library. Mr. Sloan was approached by individuals concerned that this form did not foster an air of cooperation between libraries.

Ms. Mellor stated that OLIS has been made aware of libraries that are not in compliance with the LORI Standards for sharing media, [Section 4.02](#). OLIS implemented a formal online reporting process to address this issue. The online reporting process outlines the measures that will be taken by OLIS to address and resolve reported incidents.

Mr. Viall queried whether library directors had been made aware that the form would be available for the reporting of alleged incidents. Mr. Garcia advised that the issue has been discussed in a variety of meetings attended by library directors, and that library directors should be aware of the requirement in the LORI Standards that libraries may not withhold entire categories of media from ILL sharing, and that the process for resolving noncompliance is included in the Standards.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

Ms. Mellor and Ms. DiMichele are drafting a Request for Proposal for a consultant to assist OLIS with the environmental scan.

B. AskRI Services

- i. Ms. Mellor is drafting a Request for Information for libraries to express interest in hosting the State Reference Resource Center (SRRC) contract for 2016-2019.
- ii. AskRI staff is currently surveying libraries about the usage of AskRI databases and library patron database needs.

VIII. NEW BUSINESS

A. Grant in Aid (GIA) Distribution Committee

Mr. Viall will form a committee to review the formula for distribution of state aid to public libraries, and asked Mr. Garcia to chair the committee and invited other members to either join or make recommendations for individuals to be seated on the committee. Members may include individuals outside of the LBRI.

Mr. Viall charged the Committee with two goals: first, to determine whether or not the GIA formula should remain as it stands; second, to make recommendations for an alternate formula. The second goal should be met even if the committee recommends retaining the current formula.

IX. PUBLIC COMMENT

No public comment was made.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for April 11, 2016, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:42 p.m.

Moved by: Mr. Garcia

Seconded by: Mr. Bucci

LIBRARY BOARD OF RHODE ISLAND
The regular meeting of the Library Board of Rhode Island was held on
April 11, 2016
at the Department of Administration,
2nd Floor, Conference Room B,
One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Annette Feldman, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Monica Nazareth-Dzialo, Doug Norris, Joan Ress Reeves, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members Absent: Kenneth Findlay, Phyllis Lynch, Alison Davis-Maxell

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor, Lauren Plews

Guests: Dr. Dzialo

Materials Distributed:

- Press Release, Cranston Public Library, 'Cranston Public Library Receives National LibraryAware Community Award'
- 2015 By the Numbers, Rhode Island Public Library Usage Handout
- Letter of Support for nomination of Dr. Carla Hayden to be Librarian of Congress
- Continuing Education Handout, Strategic Planning for Public Libraries, April 27, 2016, and Your Community by the Numbers: Introduction to the American FactFinder, May 12, 2016

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the March 21, 2016 meeting

The meeting minutes were approved with non-substantive changes.

Abstaining from the Approval of the March 21, 2016, meeting minutes: Monica Nazareth-Dzialo

Moved by: Mr. Garcia

Seconded by: Mr. Norris

III. REPORT OF THE CHAIR

A. Cranston Public Library

Mr. Viall extended his congratulations to Mr. Garcia for the Cranston Public Library's receipt of the 2016 LibraryAware Community Award. The national award is given by *Library Journal* to recognize libraries that engage with their communities to improve lives, and create life-long learners and library users. A plaque commemorating the award will be presented to Mr. Garcia and Cranston Mayor Fung at a reception at Cranston Public Library on June 3, 2016. Mr. Garcia will extend invitations to the reception to board members.

B. Coalition of Library Advocates (COLA) Annual Meeting

The COLA Annual Meeting will be held on April 12, 2016, at 5 p.m., in the Governor's State Room at the State House. Information about the event is located on the COLA Website, www.colari.org.

C. Ethics Commission Financial Disclosure

The RI Ethics Commissions requires a financial disclosure from the members of the LBRI. All LBRI members will receive a request that will be due by mid-April. The form may also be completed online at <http://www.ethics.ri.gov/disclosure/>.

D. National Library Week/RI Library Day

National Library Week is April 10-16, sponsored by the American Library Association (ALA). Rhode Island celebrates Library Day on April 16, 2016.

E. Legislative Testimony by LBRI members

Mr. Viall and other LBRI members offered testimony in support of returning state grant-in-aid to 25% of municipal funding for public libraries at the hearing for the Dept. of Administration budget on March 22.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. National Library Week

There are many activities taking place around the state during national library week:

1. RI Library Day is April 16, 2016; many public libraries are holding special events. Ms. Mellor encouraged LBRI members to visit their local library on RI Library Day. Ms. Humphrey added that Governor Gina Raimondo has proclaimed April as School Library Month. School Librarians of Rhode Island (SLRI) work diligently to raise the profile of school libraries to bring awareness to the work facilitated in schools by school librarians. Ms. Mellor noted the interconnected relationship between school, public and academic libraries, and the continuum of information literacy education that enables students and patrons to find the information they need in all phases of their education and life.
2. COLA Annual Meeting is on April 12 at the State House. The keynote speaker for the event will be the Artistic Director of the Gamm Theatre, Mr. Tony Estrella. The COLA Sweetheart of the Year is Dr. Cheryl McCarthy, a longstanding educator at the Graduate School of Library and Information Studies (GSLIS) at the University of Rhode Island (URI). Dr. McCarthy has trained the majority of school librarians in Rhode Island. GSLIS will hold their annual gathering on Friday, April 15.
3. OLIS will convene a Library Directors' Meeting on Thursday, April 14, at Cranston Public Library. Speakers include HealthSource RI and The Point, a resource of 2-1-1. Healthsource RI facilitates the Affordable Care Act in Rhode Island. Ms. Amedeo assisted Ms. Mellor with securing a speaker from The Point and described it as a statewide resource network that provides information, referrals, and long-term care

options to seniors, adults with disabilities, and their caregivers. The Point assists people by connecting them with the resources that fit their needs.

B. OLIS Office Relocation

OLIS will soon be relocated to a new location within the Department of Administration building, bringing all staff together in one space.

C. Library Construction Projects

OLIS has received an application from Barrington Public Library for a substantial renovation to the library.

D. Continuing Education(CE) Programming (Ms. DiMichele)

Ms. DiMichele reported on upcoming CE programs and distributed a handout for review. OLIS provides two sessions of CE programming each year for the library community, including trustees. The first session runs from September through early February, and the second session runs from March through July.

Two CE programs scheduled for the next month are designed to assist libraries with creating strategic plans. The Public Library Standards include a requirement for public libraries to have a strategic plan, which should be based on an assessment of community needs. Additionally, the strategic plan must be reviewed annually. The first program, on April 27, will be at Barrington Public Library entitled 'Strategic Planning for Public Libraries'. The trainer will be Pat Wagner.

The second program will be at East Greenwich Free Library on May 12. The program, 'Your Community by the Numbers: Introduction to the American FactFinder,' will assist libraries with using census data. The speaker will be Ana Maria Garcia, US Census Bureau Data Dissemination Specialist.

E. Institute of Museum and Library Services (IMLS) Convening (Ms. DiMichele)

Ms. Mellor and Ms. DiMichele will attend an IMLS convening in Louisville, KY, on April 19-20, for Library Services and Technology Act (LSTA) Coordinators, and other state agency personnel for the Grants to States program. The new state program report platform will be discussed along with agency Five-Year Plan evaluations.

F. Resource Sharing Requirement of the Library of Rhode Island Standards (LORI)

OLIS has received reports of alleged noncompliance through the 'Report of Alleged Non-Compliance with LORI Standards' form on the OLIS website. The reports are being investigated at this time. The requirement for sharing library resources is also included in the Minimum Standards & Regulations for RI Public Libraries, Item 6 <http://www.olis.ri.gov/pubs/plstandards/standards.php>.

The items allegedly not being shared are DVD collections, and OLIS is working with the libraries on compliance. In accordance with the LORI Standards, the Chief of Library Services may issue a waiver to a library if warranted; however, if a waiver is not granted, the

library will lose resource sharing and other benefits of LORI membership. As part of the process, libraries that disagree with OLIS decisions may appeal them to the LBRI.

G. Massachusetts Delivery Partnership

On April 1, the academic library portion of interstate library delivery with the Massachusetts Library System (MLS) began. Through the partnership, RI libraries and some Massachusetts libraries will be able to borrow materials from each other without paying postage costs. Massachusetts and RI libraries use the same vendor for delivery, which makes this process much more cost effective than it would have been in the past.

Participating public libraries will begin interstate delivery next week. The 20 public libraries invited to participate in the pilot program each lend 50 or more items per year to out-of-state libraries. Ms. Mellor extended thanks to the MLS for paying the cost of the stop for the interlibrary service and to HELIN for funding the delivery route to Wheaton College, which helps make this possible.

H. OLIS State Data Coordinator/Library Statistics

Ms. Mellor introduced Lauren Plews, the new OLIS State Data Coordinator. Ms. Plews gave a presentation on data highlights from the Public Library Annual Report. Each year, public libraries must complete an annual report that includes information specific to the operation of public libraries.

Ms. Plews reported on the breakdown of the data based on specific topics and categories. The information presented is located on the OLIS website <http://www.olis.ri.gov/pubs/compstats/index.php>. The information is presented as reported by libraries and sorted into categories for download and review. Ms. Plews provided a handout that summarized key points taken from the 2015 data reported by public libraries. Data points included library usage, program attendance, reference transactions, circulation, and internet usage.

V. COMMITTEE REPORTS

A. Legislation

i. Updates, Federal & State Legislation

Mr. Garcia reported on the hearing for the Department of Administration (DOA) Budget held on March 22 by the RI House Finance Committee. Mr. Viall noted that the OLIS budget, along with state grant-in-aid (GIA) funding for public libraries, is part of the DOA budget. Several finance committee members spoke in support of library funding following presentation of the DOA budget.

ii. Restoration of the 25% funding of Grant-in-Aid

Mr. Viall reported that the difference between the amount proposed for GIA in the Governor's 2017 Budget and the 25% amount sought is \$1.4 million. The DOA budget would require an increase in this amount to fund GIA funding at 25%.

B. Library Construction Regulations Review

The Library Construction Regulations Review Committee met on March 10, and will meet again on April 21. The committee is making good progress with the regulations review.

C. State Aid Formula Review Committee

The State Aid Formula Review Committee will hold their first meeting in May. The committee has been unable to meet because of member's time constraints.

VI. BOARD MEMBER REPORTS

A. Mr. Garcia

Mr. Garcia reported that William Hall Library has added another Citizenship Class because of high demand. The class begins on April 24 and runs for twenty weeks.

In response to Mr. Garcia's question, Ms. Mellor stated that the data for citizenship classes, and other programming, will be considered as additional reporting data for the Annual Report for Public Libraries.

Mr. Garcia reported that Joan Gillespie, the Executive Director of Ocean State Libraries (OSL), will be retiring at the end of May 2016. A nationwide search is underway to fill the position; Assistant Director Lisa Sallee will be appointed Interim Director until the position is filled.

B. Ms. Feldman

Ms. Feldman reported on the activities of small libraries for Library Day on April 16. Six of the twenty-four small libraries have scheduled specific activities. Libraries will waive fines for patrons on Library Day.

C. Ms. Humphrey

Ms. Humphrey reported that the School Librarians of Rhode Island (SLRI) will hold their annual conference on May 14 at URI. The library advocacy group has been hard at work to present the work done by school librarians to the new education commissioner. Ms. Mellor commended the work of the SLRI advocacy group and underscored the value of the data they have gathered and presented on school libraries. This information will be linked on the OLIS website.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

OLIS is working on the Request for Proposal (RFP) for a consultant to assist in the environmental scan and strategic plan.

B. AskRI Services

A Request for Information (RFI) is being put together by OLIS to solicit proposals from libraries interested in hosting the Statewide Reference Resource Center (SRRRC).

VIII. NEW BUSINESS

A. Letter to Support the Nomination of Dr. Carla Hayden as Librarian of Congress

Ms. Reeves reviewed the letter that supports the nomination of Dr. Carla Hayden for Librarian of Congress which, with the Board's approval, will be submitted to the U.S. Senate Committee reviewing Dr. Hayden's nomination by President Obama.

The LBRI approved the submission of a letter supporting the nomination of Dr. Carla Hayden for Librarian of Congress to the US Senate Committee on Rules and Administration.

Moved by: Mr. Viall

Seconded by: Dr. Hopper

IX. PUBLIC COMMENT

No public comment was made.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for May 16, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:38 p.m.

Moved by: Mr. Garcia

Seconded by: Mr. Sloan

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on

May 16, 2016

at the Department of Administration,

2nd Floor, Conference Room B,

One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Annette Feldman, Kenneth Findlay, Edward Garcia, Rosita Hopper, Doug Norris, Joan Ress Reeves, Robert Sloan, Thomas Viall

Members Absent: Louise Herrington-Bright, Phyllis Humphrey, Phyllis Lynch, Alison Davis-Maxell, Monica Nazareth-Dzialo, Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Interim Director, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Materials Distributed:

- Cranston Public Library Event Invitation for Friday, June 3, 2016; 'LibraryAware Community Award Presentation'
- Office of Library and Information Services Request for Proposals for Strategic Plan Development, Summary Draft dated May 16, 2016
- Library Board of Rhode Island Public Library Construction Regulations Review 2016
- State Aid Formula Review Committee Charge

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the April 11, 2016 meeting

The meeting minutes were approved with non-substantive changes.

Moved by: Mr. Garcia

Seconded by: Ms. Feldman

III. REPORT OF THE CHAIR

A. National Library Legislative Day (NLLD)

NLLD was held in Washington DC, on May 2-3, 2016. Mr. Viall was joined for the event by Mr. Garcia, Jack Martin, Executive Director of Providence Public Library, Ms. Mellor, Sarah

Morenon, representing School Librarians of Rhode Island (SLRI), Ms. Reeves, and Ms. Reynolds.

The RI delegation met with staff of Representative Langevin and Senator Whitehouse, and with Senator Reed and his staff. Representative Cicilline, or members of his staff, could not schedule a meeting with the delegation, but extended an invitation to meet with Representative Cicilline in the future in his Providence, RI, office.

The American Library Association's (ALA) 2016 NLLD agenda items included: the confirmation of Dr. Carla Hayden to head the Library of Congress, support for Freedom of Information Act Reform bills H.R.653 and S.337, support for public access to taxpayer-funded research through bills H.R.1477 and S.779, support for level funding for the reauthorization the Library Services and Technology Act (LSTA), and support for the Marrakesh Treaty.

Ms. Mellor reported that the Marrakesh Treaty would facilitate access to print materials for visually impaired and print-disabled persons through copyright exceptions for the creation of accessible versions; the US has not yet ratified the treaty. Mr. Viall noted that 27,000 Rhode Islanders qualify for services provided by Talking Books Plus, and would benefit from passage of the Marrakesh Treaty.

B. Rhode Island Library Association (RILA)

The RILA Annual Conference will take place in Warwick on May 25-26. RILA is leading the drive statewide to have the General Assembly fully fund library grant-in-aid at 25% in the FY17 state budget. The RILA website features a map of the municipalities whose governing councils have passed resolutions to fully fund state aid to libraries. Fourteen cities and towns have passed such resolutions, and resolutions are pending in seven communities.

C. Joan Gillespie Retirement

Mr. Viall attended the retirement party for Joan Gillespie, Executive Director of Ocean State Libraries (OSL), at the Cranston Public Library on May 12. The event was well attended by many librarians and friends of libraries.

D. Cranston Public Library Community Award

Mr. Viall extended his congratulations to Mr. Garcia for the Cranston Public Library's receipt of the 2016 LibraryAware Community Award. The national award is given by *Library Journal* to recognize libraries that engage with their communities to improve lives, and create life-long learners and library users. A plaque commemorating the award will be presented to Mr. Garcia and Cranston Mayor Fung at a reception at Cranston Public Library on June 3, 2016. Mr. Garcia extended invitations to the reception to board members. Senator Reed and Representative Langevin are expected to attend the event.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Ongoing

i. Staff Shortages

OLIS is experiencing staff shortages because two staff members are on extended leave. Ms. DiMichele and her team are managing the Summer Reading Program activities during the absence of OLIS' Youth Services Coordinator. Talking Books Plus also has one staff member on extended leave.

ii. OLIS Relocation

OLIS will be relocated to the second floor of the Department of Administration (DOA) building the week of May 30. The entire unit will be located in the same space for the first time in over 20 years. Space for the OLIS Library professional collection will be reduced further, though OLIS no longer provides walk-in library service to the library community or DOA employees as the result of a previous space reduction; however, OLIS will continue to provide interlibrary loan (ILL) service from the professional collection, and to DOA employees in the new location.

B. Construction Projects - Providence Public Library, Providence Community Library, Barrington Public Library, Libraries of Foster

Ms. Mellor met with Providence Public Library about their plans for a substantial renovation of the library. The goal is to renovate and integrate the portion of the library built in the 1950s with the rest of the facility to create a more transparent and functional space for the entire library.

Ms. Mellor met with Providence Community Library (PCL) about its plans to renovate a building in Olneyville to accommodate a new location for the Olneyville Branch Library. The current library is small and inaccessible, and it has periodic flooding. The One Neighborhood Builders organization is partnering with PCL to develop this project.

Ms. Mellor met with Barrington Public Library about its plans to renovate the library, and with the Libraries of Foster to discuss its effort to build a new library to consolidate the two separate buildings, Foster Public Library and Tyler Free Library, into one location.

C. Annual Report Process

OLIS has submitted collected annual report data to the Federal Public Library Statistics Cooperative (PLSC). The OLIS State Data Coordinator is reviewing ways to streamline the annual report process for libraries, and to collect meaningful and relevant data in conjunction with the data required by the PLSC and the Institute of Museum and Library Services.

D. Resource Sharing

i. Library of Rhode Island (LORI) Standards and Compliance

Two public libraries have been reported to be noncompliant with LORI standards. One instance has been resolved, and the library now complies with the LORI Standards. OLIS is working with the second library on compliance issues.

ii. Massachusetts Delivery Partnership

The Massachusetts Library System (MLS)/OLIS delivery partnership went into effect for academic libraries on April 1. MLS and OLIS use the same delivery vendor which facilitates the partnership. Academic libraries in RI can lend and return materials to certain libraries in MA, without mailing fees, through the interlibrary loan delivery service.

On April 18, the program was launched with 20 public libraries. In doing so, it was discovered that RI public libraries do not have the tools to easily manage requests from libraries out of the state because individual library's holding information is not in OCLC. Since their holdings are not in OCLC, they cannot use OCLC to fill requests from libraries outside of the Ocean State Libraries network. OLIS will be working with all libraries to implement a solution to make it easier for libraries to lend outside their consortia.

E. Continuing Education and Programming

i. Kid's Reading Across Rhode Island (KRARI)

Ms. DiMichele reported on the Kid's Reading Across Rhode Island (KRARI) event at the State House on May 7. The program was a joint effort of OLIS and RI Center for the Book. The 2016 theme for the children's Summer Reading Program is "On Your Mark, Get Set...Read!" This year's KRARI book is a graphic novel, *Roller Girl*, written by Victoria Jamieson, a Rhode Island School of Design graduate. There were an estimated 570 in attendance, and 320 copies of the book were given to attendees.

ii. Strategic Planning for Public Libraries

Ms. DiMichele reported on the OLIS continuing education program, Strategic Planning for Public Libraries, that was held on April 27 at Barrington Public Library. Pat Wagner, Pattern Research, was the speaker. The event had 27 attendees, primarily library directors and trustees.

F. Institute of Museum and Library Services (IMLS) Convening

Ms. Mellor and Ms. DiMichele attended an IMLS convening for Library Services and Technology Act (LSTA) Coordinators in Louisville, KY, on April 19-20. The IMLS staff reported that IMLS, under the leadership of the new director, has three main priorities for funding.

i. Community Anchors to Community Catalysts

IMLS wants to move the focus of libraries from community anchors to community catalysts. The idea is to realize the transformative power of libraries in their communities.

ii. Building Capacity in Collections

This priority concerns the care, conservation, and preservation of digital objects to ensure that libraries preserve the past while considering the present and the future.

iii. Libraries and Museums creating Community

With more veterans in society, libraries and museums need be prepared to accommodate the special needs and requirements of veterans and service members on active duty. Many current service members move frequently and libraries should be prepared to address the issues that arise from this transience, and to serve the needs of veterans who are no longer serving.

G. Chief Officers of State Library Agencies (COSLA)

In connection with NLLD, Ms. Mellor attended a COSLA meeting in Washington, DC. One of the major initiatives discussed was the Public Library Association's Project Outcome. This project focuses on measuring the impact of programming and library services through the use of standardized surveys that measure outcomes as well as outputs. In a related initiative, COSLA is seeking a grant from the IMLS for a project called 'Measures that Matter.' The goal of the grant is to approach library data collection in a holistic way at the national level, identifying the many, sometimes competing, data collection efforts and working toward identifying tools that enable libraries to gather meaningful and relevant data that will clearly articulate library outcomes at the national, state, and local level. This is especially important as the Pew Center for American Life is no longer conducting surveys of library use following the end of the Bill and Melinda Gates Foundation grant that supported this research.

The Library Services and Technology Act is up for reauthorization in October 2016. IMLS has been level funded in the President's budget for fiscal year 2017; however, because there was an additional appropriation in the previous year, level funding will result in less funding for IMLS. The funding reduction, along with a shift in IMLS priorities, will result in the loss of \$8,000 in funding for OLIS.

In its 2017 budget, IMLS is allocating more funds to the National Leadership Grants (NLG) it awards. The latest round of grant awards indicates a shift in the recipients of IMLS NLG awards: of the \$13M awarded to 20 entities, only two grants were awarded to public libraries, including a grant to the Providence Public Library. The rest were awarded to academic libraries or organizations working on a national or regional level. There is concern that the grant awards reflect a shift to more national priorities to the detriment of local and state libraries.

H. Library Organization Taxonomy

Ms. Mellor presented an overview of library organizations and associations. For information on libraries and consortia, Ms. Mellor directed LBRI members to the OLIS website to the complete 'RI Library Terms and Acronyms' <http://www.olis.ri.gov/pubs/glossary.pdf>.

V. COMMITTEE REPORTS

A. Legislation

i. Federal & State Legislation

Mr. Garcia reported that the RI State Legislature's approval of 25% funding for libraries in the FY17 Budget looks optimistic; members of the Rhode Island Library Association Legislative Action Committee have met with key individuals at the General Assembly about increasing funding for libraries. Ms. Eileen Dyer discussed the RILA campaign to promote funding for libraries.

B. Library Construction Regulations Review

Ms. Mellor reported that a draft of the Library Construction Regulations will be available for a vote at the June 2016 LBRI meeting. The draft will be provided to the LBRI for review two weeks before the meeting.

C. State Aid Formula Review Committee

Mr. Viall has charged the subcommittee with two goals, and asked the committee to deliver its recommendations to the LBRI at the first meeting after October 1, 2016. The committee will meet in May.

The first goal is to decide if the LBRI should endorse a change to the state library aid formula, or recommend that the formula structure not be changed.

The second goal, regardless of the recommendation, is for the subcommittee to submit at least one recommendation for change to the LBRI to align the funding in keeping with the overall mission of OLIS in providing superior library services to all Rhode Islanders.

VI. BOARD MEMBER REPORTS

A. Dr. Hopper

Dr. Hopper reported that there will be only two positions filled in HELIN administration as it transitions to OCLC WorldShare from Innovative. The HELIN Executive Director is retiring, and another staff member has taken a position elsewhere. The HELIN Executive Committee has determined that the reduced number of staff is adequate to meet the consortium's needs with its new integrated library system.

B. Mr. Garcia

Mr. Garcia reported that his tenure as the President of the Ocean State Libraries (OSL) Steering Committee has ended. Brigitte Hopkins, Executive Director at Westerly Public Library and Wilcox Park, is the new president.

Mr. Garcia reported that the OSL Steering Committee hired a consultant to conduct a nationwide search for a replacement for Joan Gillespie, Executive Director of OSL, and hopes to have the position filled by midsummer.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

Ms. Mellor reported that a draft of the RFP for a consultant for the OLIS Strategic Plan will be available in June. The objective would be to hire a consultant to conduct focus groups, and assess current and future trends in library services, at both the local and national level,

and to assist OLIS in the development of a comprehensive strategic plan to be completed around the end of the calendar year.

B. AskRI Grant

Ms. Mellor reported that a Request for Information (RFI) from libraries interested in hosting the Statewide Reference Resource Center (SRRC) will be issued this week. The funding reduction for the SRRC affects databases as opposed to the service provider.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT

No public comment was made.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for June 20, 2016, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

Moved by: Mr. Garcia

Seconded by: Mr. Findlay

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on

June 13, 2016

at the Department of Administration,

2nd Floor, Conference Room B,

One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Melody Drnach, Kenneth Findlay, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Monica Nazareth-Dzialo, Doug Norris, Joan Ress Reeves, Rose Ellen Reynolds, Thomas Viall

Members Absent: Annette Feldman, Phyllis Lynch, Alison Davis-Maxell, Robert Sloan

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Karen Mellor

Guests: None

Materials Distributed:

- Regulations for Public Library Construction/Renovation Reimbursement Funding under Section 29-6-6 of the Rhode Island General Laws Draft
- Regulations for Public Library Construction/Renovation Reimbursement Funding under Section 29-6-6 of the Rhode Island General Laws Appendices Draft
- Medicare-Medicaid Options Counseling PowerPoint Presentation
- Integrated Care Initiative (ICI) and Medicare-Medicaid Plan (Neighborhood Integrity) Financial Alignment Initiative Frequently Asked Questions (FAQs): Providers
- 'Neighborhood Integrity' Program Subscriber Letter Draft

I. WELCOME

The Chair called the meeting to order at 4:17 p.m.

II. APPROVAL OF THE MINUTES from the May 16, 2016 meeting

Moved by: Dr. Hopper

Seconded by: Ms. Reynolds

The meeting minutes were approved with non-substantive changes.

III. REPORT OF THE CHAIR

A. Rhode Island Library Association (RILA) Annual Conference

Mr. Viall attended the RILA annual conference on May 25-26 in Warwick. The two speakers at the event were Dr. Michael Stephens of the School of Information at San Jose State University and a noted writer on emerging trends, and American Library Association (ALA)

President, Sari Feldman. Mr. Viall was honored with the RILA Citation of Merit Award for his contributions to libraries.

B. Senator Jack Reed Roundtable

Mr. Viall attended the Library Roundtable event hosted by Senator Jack Reed at Warwick Public Library on June 3. Senator Reed gathered feedback and stories about library services provided to Rhode Islanders. Ms. Mellor helped organize the event, which highlighted a variety of innovative library programs, several of which were seeded with LORI sub-grants of Institute of Museum and Library Services (IMLS) funding. Over 20 RI library directors attended and several expressed interest in OLIS coordinating additional sharing sessions on library programs.

C. Joan Gillespie Letter of Recognition

Mr. Viall will work with Ms. Mellor and Mr. Garcia to write a letter of congratulations for Joan Gillespie, former Executive Director of Ocean State Libraries (OSL).

D. LBRI Member Acknowledgment

Mr. Viall extended his gratitude to LBRI members for their dedication and participation during the 2016 session of the board.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Ongoing

i. RI State Budget FY16

The state's fiscal year 2016 will end on June 30. OLIS is providing a grant to Ocean State Libraries to provide Rhode Islanders with additional access to e-resources.

ii. OLIS State Program Report

The Institute of Museum and Library Services (IMLS) has accepted OLIS' annual state program report for 2015.

iii. OLIS Relocation

OLIS was scheduled to move the week of May 23 but has not yet moved to its new location on the second floor. The move is anticipated within the next two weeks and OLIS is packed and ready to go. The space on the second floor will better accommodate the needs of OLIS staff.

iv. Summer Reading Program

The summer reading program, 'Ready, Set, Read,' will commence the week of June 24. OLIS will pay for 129 programs at public libraries.

v. Governor's Children's Cabinet

OLIS is working with the Governor's Children's Cabinet Board to identify early literacy programs. The bipartisan board is appointed by the Governor, and works to identify

gaps in education. The board plans to visit libraries, and observe early literacy programming in libraries.

B. Resource Sharing

i. New Shoreham

Ms. Mellor is working with New Shoreham to address the issue of resource sharing compliance with the Library of Rhode Island (LORI) standards.

C. Recent Activities

- i. OLIS professional library staff were present at the RI Library Association (RILA) annual conference on May 25-26 in Warwick, and attended many of the informative sessions at the event.
- ii. Ms. Mellor extended her congratulations to Mr. Viall for his receipt of the RILA Citation of Merit Award, and thanked him for his many years of service to libraries.
- iii. OLIS donated a number of MP3 players to public libraries in June. The MP3 players were received by OLIS ten years ago through a grant from the Gates Foundation.
- iv. Ms. DiMichele and Ms. Mellor will participate on the Department of Administration's (DOA) committee to develop a grant management system for the state. OLIS receives the largest federal grant of any DOA agency, and will provide input on the development of an electronic system to track federal grant awards and administration by state agencies.

Ms. Herrington-Bright inquired about the timeframe for completion of the grant management system. Ms. Mellor reported that the anticipated goal for implementation is the end of calendar year 2016.

D. Senator Reed's Visit

Senator Reed visited Cranston Public Library on June 3 in conjunction with Cranston's receipt of the LibraryAware Award from *Library Journal* and Novelist, an EBSCO product. In addition to the Library Roundtable held at Warwick Public Library, the Senator also visited Providence Community Library, Pawtucket Public Library and Providence Public Library to discuss various programs at those libraries. Senator Reed is the lead sponsor of the Library Services and Technology Act which is due for reauthorization this year; the Senator's day long tour of Rhode Island libraries enabled him to see firsthand the critical work of libraries in the community.

E. Phyllis Humphrey, Golden Apple Award Recipient

Ms. Humphrey was the recipient of the Golden Apple Award for the week of June 2. The Golden Apple Award is given to outstanding Rhode Island teachers by the NBC affiliate WJAR, in Providence, RI. Ms. Humphrey is the Library Media Specialist at Cole Middle School in East Greenwich.

V. COMMITTEE REPORTS

A. Legislation

i. Updates, State

The 2017 state budget bill, approved by the House Finance Committee, increases library Grant-in-Aid (GIA) by \$900,000, which amounts to 23.65% of local tax-based appropriations and expenditures, and endowment expenditures by libraries. This was \$400,000 less than the full 25% of local expenditures for GIA funding that was sought by library advocates. The increase from the proposed level funding of GIA amounts to an additional \$816,000 for tax-based GIA funding, and an additional \$84,000 for endowment-based GIA funding.

Ms. Mellor commended Mr. Garcia and Eileen Dyer, Providence Community Library Interim Director and RI Library Association Legislative Action Committee Co-chair, for their leadership in the movement to restore GIA to 25%.

Funding for the Statewide Reference Resource Center (AskRI), however, was reduced by \$311,326, in the 2017 budget bill. If this money is not restored, subscriptions to Homework Help RI (provided by Tutor.com) and the AtoZ and Heritage Quest databases will not be renewed. There will be a hearing in the House of Representatives, on the state budget bill (H.7454 Sub A), on Wednesday, June 15. The bill is expected to move on to the Senate by the end of the week.

B. Policy Review Committee

The Policy Review Committee met on June 1, and has scheduled another meeting to continue its review of regulations and policies. The committee is making progress, and is inventorying the regulations.

C. State Aid Formula Review Committee

The State Aid Formula Review Committee has not met.

VI. BOARD MEMBER REPORTS

A. Ms. Amedeo

Ms. Amedeo reported on a new plan for individuals who qualify for Medicare/Medicaid. The plan is 'Integrity' and is sponsored by Neighborhood Health Plan. It is an options counseling program through United Way. Five hundred eligible people have received letters about the new plan, and options counselors are available for interested people. Mr. Garcia advised Ms. Amedeo that Cranston Public Library would be interested in supporting options counseling services. Three documents were issued to the LBRI for discussion.

B. Mr. Norris

Mr. Norris reported staff from the RI Family Literary Initiative traveled to Chicago to share the RI Learning Lounge model that is established at Cranston Public Library, Providence

Public Library, and East Providence's Weaver Library. Chicago hopes to implement a program based on the successful Learning Lounges in RI.

VII. UNFINISHED BUSINESS

A. Library Services Strategic Plan: Environmental Scan

There is no update at this time.

B. Statewide Reference Resource Center Contract (AskRI)

OLIS is required to solicit applications for the award of the SRRC grant on a biennial basis, and is seeking a library to serve as the SRRC for 2017-18. A Request for Information (RFI) was posted on June 3, and will close on June 17. Providence Public Library, the current SRRC grant recipient, has agreed to continue as the SRRC until a new contract is awarded. The middle of July is the target for implementation of a new SRRC award.

VIII. NEW BUSINESS

A. Public Library Construction Reimbursement Regulations Review

Mr. Findlay questioned whether Item 1.3 of Section 1 of the Library Construction Regulations draft document should be revised to include a preventive maintenance requirement.

Mr. Viall made a motion to approve the draft document with language added to Item 1.3, that reflects a requirement to 'operate and maintain'.

Moved by: Mr. Garcia

Seconded by: Ms. Drnach

The motion was approved by the LBRI to accept the draft of the Public Library Construction Reimbursement Regulations as amended.

Ms. Mellor noted that the Library Construction Regulations Appendices document was removed from the regulations, and will remain a stand-alone document. The appendices will include the cost per square foot requirement. Maintaining the cost per square foot information in the appendices will enable this item to be revised without necessitating a full review and revision of the regulations.

Ms. Mellor extended her thanks to Mr. Bucci, Ms. Drnach, Ms. Feldman, and Ms. Kay Bullard, formerly of the Providence Public Library, for their contributions to the Library Construction Regulations Review Committee.

IX. PUBLIC COMMENT

No public comment was made.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for September 19, 2016, from 4:15 – 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI, 02908.

XI. ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

Moved by: Mr. Garcia

Seconded by: Ms. Humphrey